

Board Meeting

Agenda

Thursday, August 18, 2022

Key

* = attachment included in
Board meeting materials

Italicized = Action Required

I. Call to Order

II. Reading of the Vision and Mission Statement

III. Conflict of Interest Check

IV. Board Agenda* (approval)

V. Consent Agenda (approval) *The consent agenda covers routine items and is intended to be approved in one action.*

A. Important Documents, Policies, and Meeting Minutes)

1. 3-Year PSAT Testing Contract* (approval)
2. July 21, 2022 Regular Board Meeting Minutes*(approval)

VI. Employee Introduction & Recognition

None

VII. Public Input and Student Input

Speakers are limited to 5 minutes each and must state their name and address for the record. This time is intended for listening. The Board reserves the right to limit time or extend time for a speaker at its sole discretion.

VIII. Ongoing Business

A. Budget Report

1. Finance Committee Meeting
 - a. Finance Committee Meeting Minutes – August 12, 2022* (acceptance)
 - b. Unaudited/Preliminary FY22 June Financials* (acceptance)
 - c. July Financials* (approval)
 - d. July Management/Supplement Report* (approval)

B. Executive Director's Report* (acceptance)

C. Committee Reports

None

D. Online Learning Program Update – Strategic Plan 2026, Goal #2 (informational)

No update

IX. Old Business

A. Land Donation Update (informational)

X. New Business

- A. FY23 Student/Family Handbook* (approval)
- B. Annual Approval of Directory Information to Be Released (achieved through annual approval of Student/Family Handbook – FERPA Statement) (approval)
- C. FY23 Student Activities Handbook (informational)
- D. FY23 Employee Handbook (approval)
- E. Board Officer Elections
- F. Acknowledgement of Monthly Meeting Date/Time (formality)
- G. Review Director Conflict of Interest*
- H. Review Director's Code of Conduct and Statement Signing*
- I. Review Board Protocols and Statement Signing*

- J. FY 23 School Board Calendar* (*approval*)
- K. FY23 Board Ad-Hoc Committee Assignments*
- L. Curriculum Purchase Recommendation – AP Biology (*approval*)
- M. Spectrum Building Company Board Roster – Appoint New Board Member from School Board* (*approval*)

XI. Charter School Updates & Training

None

XII. Board Goals 2021-2022

A. 2021-2022 Authorizer Contract Goals: Academic

Spectrum students will perform well on state examinations in comparison to students at schools they might otherwise attend (with similar demographics) with an average proficiency rate that meets or exceeds the performance in one or two subjects (math, reading, and science).

When compared to local schools with similar demographics that students might otherwise attend (grade levels and subject areas), Spectrum students will perform as well or better on the ACT test.

Spectrum will maintain an average state-determined minimum growth score between 0 and -0.5.

The difference between the “all students” proficiency rate at Spectrum and any reportable subgroup proficiency rate on state accountability tests (MCA, MOD, MTAS) will be reduced in both reading and math over the term of the contract (2019-2024).

B. 2021-2022 School Board Non-Academic Goals

In addition to the school-wide academic goals stated above, the Board will pursue the following non-academic goals for the 2021-2022 school year:

Executive Director Succession Plan

The Board will review the current Executive Director succession plan by November 2021 to determine if revisions are needed. By April 2022, the Board will either reaffirm the current Executive Director succession plan or approve a revised/updated version to meet the ongoing needs of the school. **Completed 12.23.21**

Board Oversight of Fundraising Strategy for the School

By November 2021, the Board will review the current fundraising policy to determine their role and plan for oversight. By January 2022, the Board will receive a review a summary of all (current) fundraised funds for FY22 – this includes funds raised by Friends of Spectrum, Inc. **Completed 1.27.22**

Board Officer Succession Plan

By October 2021, the Board will review the proposed Board Handbook for approval. If necessary, the Board will incorporate a Board Officer Succession Plan into the handbook to be approved by December 2021. **Completed 12.23.21**

XIII. 2022-2023 Board Calendar and Next Meeting Agenda Input – August 18, 2022 – 3rd Thursday of the Month

- A. FY23 Staff Roster (*approval*)
- B. Annual Approval of IoWA (*approval*)
- C. Annual Review of Executive Director Job Description (*approval*)
- D. Annual Review of Executive Director Performance Evaluation Policy, Procedure, and Timeline (*approval*)
- E. Annual Review of Executive Director Succession Policy (*approval*)
- F. Amended Harassment Policy (*approval*)
- G. Amended Title IX Policy (*approval*)
- H. FY23 Annual Board and Executive Director Goals (*approval*)
- I. FY23 Student Activities Handbook (*approval*)

XIV. Adjournment

As a standing practice, the Spectrum Building Company Board of Directors will meet on the same night as the Spectrum High School Board of Directors meeting, as needed.