



**Spectrum Building Company (SBC) Board Meeting Minutes**

**Date:** June 27<sup>th</sup>, 2023  
**Scheduled Time:** 5:30 p.m.

**Attendance**

Position	Name	Arrive
Chair	Dave Lucas	Present
Vice Chair	Tom Sagstetter	Absent
Secretary	Tony Brunt	Present
Member	Rick Peterson	Present
Member	Cory Taylor	Present
Exec. Director, Ex Officio	Dan DeBruyn	Present
Exec. Admin. Assistant	Jennifer Linn	Present

**I. Call to Order:** 5:35 p.m.

**II. Conflict of Interest Check**

Mr. Lucas called for conflict of interest acknowledgement. None were noted.

**III. Board Agenda**

On a motion duly made and seconded, Brunt/Taylor, the Spectrum Building Company Board of Directors unanimously approved the meeting agenda as presented.

**IV. Consent Agenda**

**A. October 5<sup>th</sup>, 2022 SBC Meeting Minutes**

On a motion duly made and seconded, Brunt/Taylor, the Spectrum Building Company Board of Directors unanimously approved the Consent Agenda as presented.

**V. Old Business**

None

**VI. Ongoing Business**

None

**VII. New Business**

**A. Acceptance of Members and Election of Officers**

The SBC

All nominations were taken from the floor.

BOARD CHAIR: Dave Lucas was nominated for the position of Board Chair. On a motion duly made and seconded, Brunt/Taylor, the Spectrum Building Company Board of Directors unanimously elected Dave Lucas to the position of Board Chair.

VICE CHAIR: Tom Sagstetter was nominated for the position of Board Vice Chair. On a motion duly made and seconded, Brunt/Taylor, the Spectrum Building Company Board of Directors unanimously elected Tom Sagstetter to the position of Vice Chair.

SECRETARY: Tony Brunt was nominated for the position of Secretary. On a motion duly made and seconded, Taylor/Peterson, the Spectrum Building Company Board of Directors unanimously elected Tony Brunt to the position of Secretary.

**B. Updates on building projects and timelines**

1. The loan for the parking lot should be fully (or close to) paid off this month.
2. Spectrum received a bill for taxes this week on the newly acquired land. After checking with our attorney, the taxes are for the previous year and need to be paid. Once all prior year taxes are paid, the property should be tax exempt.
3. The School Board approved up to \$20,000 to work with begin work on the new play field to be built on the newly acquired property to the west of the high school building.
4. The School Board also gave the go ahead to proceed with the architect, Deb Rathman, on the design work for all of the projects. She is typically paid out of bond proceeds when the designs are complete and the work has started. The projected building timeline includes:
  - a. Play field – summer/fall 2023;
  - b. Design work on other projects summer/fall 2023;
  - c. Bonding late fall/early winter 2023
  - d. Field House – spring/summer 2024;
  - e. Performing Arts Center fall/winter 2024-2025

**C. Approval of Contracts**

1. AIA Architectural – Rivera Architects
2. Surveying – Honsa Surveying, LLC
3. Engineering – Bloch Engineering
4. Wetland and Delineation – Midwest Natural Resources

Following discussion, on a motion duly made and seconded, Brunt/Peterson, the Spectrum Building Company Board of Directors unanimously approved the contracts as presented.

**VIII. Miscellaneous**

None

**IX. Adjournment**

On a motion duly made and seconded, Brunt/Taylor, the Spectrum Building Company Board of Directors unanimously adjourned the meeting at 5:50 p.m.

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**Board Secretary Certification, Tony Brunt**